



Sunshine Kids' Club Summer Camp

G.L.P. Sunshine Kids' Club
175 Klee Mill Road, Sykesville, MD 21784 (410) 549-0844
www.sunshinekidsclubcamp.com

Application for Employment

Applicants Name: _____ **Month/Day/Year:** _____

Statement of Practice: In order to safeguard the well-being of the campers served, we will investigate the accuracy of the information provided on this application. This investigation will include, but is not limited to reference checks with past employers, the military, educational institutions, volunteer organizations, civic groups, and law-enforcement agencies.

GENERAL INFORMATION:

Full Name: _____ Gender: ____ Female ____ Male

D.O.B.: _____ Social Security Number: _____ Email: _____

Age on June 1st: (please circle) 16 17 18-20

Day Phone #: _____ Evening Phone #: _____

Cell Phone #: _____

Permanent Address:

Street	City	State	Zip code
How long have you lived at this current address? : _____			

Please complete the following section if living at a temporary/college residence at the time of application:

Street	City	State	Zip code
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Do you have a valid driver's license: _____ If yes, for what class type of license? _____
Have you ever been convicted of a crime: _____ If yes, please attach an additional sheet and describe in full.
Military Service: ____no ____yes From _____ to _____ Branch: _____

Please describe any medical conditions that may limit ability to perform work applied for or that may require special accommodations:

POSITIONS: Check which position or positions you are applying for.

- | | |
|---|--|
| <input type="checkbox"/> Counselors: 18-years- old or older | <input type="checkbox"/> Head Life Guard/Pool Operator |
| <input type="checkbox"/> C.I.T. (Counselors In Training): 16-years- old | <input type="checkbox"/> Lifeguard |
| <input type="checkbox"/> Head Horse Back Riding Instructor | <input type="checkbox"/> BMX Instructor |
| <input type="checkbox"/> Assistant Horse Back Riding Instructor | <input type="checkbox"/> Paintball Instructor |
| <input type="checkbox"/> Nurse | <input type="checkbox"/> Skate Park Instructor |
| <input type="checkbox"/> Arts and Craft | <input type="checkbox"/> Snack Shack 18-years-old or older |
| <input type="checkbox"/> High Ropes / Zip Line / Climbing Wall Instructor | <input type="checkbox"/> Security Guard: 18-years-old or older |
| <input type="checkbox"/> Maintenance/Janitorial | <input type="checkbox"/> Swimming Lesson Instructor |

Wage desired: _____

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WORK HISTORY/EXPERIENCE:

Company/Business: _____ Dates of Employment: from _____ to _____
 Address: _____ Phone Number: _____
 Position Held: _____ Supervisor's Name: _____
 Reason for leaving: _____

Company/Business: _____ Dates of Employment: from _____ to _____
 Address: _____ Phone Number: _____
 Position Held: _____ Supervisor's Name: _____
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Company/Business: _____ Dates of Employment: from _____ to _____
 Address: _____ Phone Number: _____
 Position Held: _____ Supervisor's Name: _____
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PREVIOUS CAMP/CHILDCARE EXPERIENCE:

Camp/Daycare: _____ Location: _____
 Attended as a _____ camper _____ staff: Position: _____ Date: _____

Camp/Daycare: _____ Location: _____
 Attended as a _____ camper _____ staff: Position: _____ Date: _____

Camp/Daycare: _____ Location: _____
 Attended as a _____ camper _____ staff: Position: _____ Date: _____

EDUCATION:

	School Name and Location	Major	Dates of Attendance	Diploma/Degree Awarded
High School				
College/University				
Graduate School				
Other				

VOLUNTEER EXPERIENCE:

Agency: _____ Position: _____
 Supervisor/Contact: _____ Day Phone: _____

Agency: _____ Position: _____
 Supervisor/Contact: _____ Day Phone: _____

OTHER EXPERIENCE WORKING WITH CHILDREN:

For whom: _____ Position: _____
 Contact Person: _____ Day Phone: _____

For whom: _____ Position: _____
 Contact Person: _____ Day Phone: _____

For whom: _____ Position: _____
 Contact Person: _____ Day Phone: _____

Applicants Name: _____ **Month/Day/Year:** _____

ACTIVITES AND SKILLS	Place a "C" next to any areas you are certified in. If you are not certified, rate your confidence/ability to instruct each activity on a scale of 1 – 3 (3 is the highest ; most confident)
.22 Riflery	High Ropes
Aerobics/ Aerobic Dance	Lacrosse
Air Riflery	Low Ropes
Archery	Music
Arts and Crafts	Musical Instrument: (specify) _____
Ballet	Overnight Camping Skills
Basketball	Photography
Campfire Programs	Pottery
Cheerleading	Rock Climbing
Dramatics	Soccer
English as a Second Language (ESL)	Swimming Lessons
English Horseback Riding	Swimming-race/team
Fencing	Volleyball
Fitness	Target Shooting
Golf	Western Style Horseback Riding
Gymnastics	Other:
Other:	Other:

CERTIFICATIONS/QUALIFICATIONS:

CERTIFICATIONS	AGENCY ORGANIZATION	LEVEL/TYPE	ISSUE DATE	EXPIRATION DATE WHEN APPLICABLE
Nurse- RN, LPN				
EMT/Paramedic				
Basic First Aid				
Advanced First Aid				
Wilderness First Aid				
Lifeguard				
ARC Waterfront Lifeguard				
Advanced/Head Lifeguard				
ARC Small Craft Safety				
Swimming Instructor				
Archery Instructor				
Riflery Instructor				
Pool Operator				
Low Ropes Training				
High Ropes Training				
Riding Instructor				
Other: specify				
Other: specify				
Other: specify				

Describe any additional skills, training, or experience that you feel is relevant to the camp program or position:

Applicants Name: _____ **Month/Day/Year:** _____

Please answer the following question completely:

1. What contributions do you think that a well-run camp can make to a child's development?
2. Sunshine Kids' Club has a strict policy prohibiting the use and possession of alcohol or illegal drugs while working on camp property. Why do you think this policy is in place? How will you live with this policy if employed by the camp?
3. Sunshine Kids' Club has a strict policy prohibiting smoking in camp at all during the day. Why do you think this policy is in place? How will you live with this policy if employed by the camp?
4. Describe an experience where you have dealt with conflict between others. How did you resolve this conflict?
5. Give a specific example of how you overcome a problem with a youngster (other than your own or your siblings).
6. Write a short statement explaining why you should be hired as a staff member of the Sunshine Kids' Club summer camp staff.

REFERENCES: List names of the people you have given your 3 reference forms to. Forms can be downloaded off of the Sunshine Kids' Club Website as well. (References should be unrelated people)

Name: _____ Day Phone: () _____
How does this person know you? _____

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Applicants Name: _____ **Month/Day/Year:** _____

Dear Applicant,

Please understand that Sunshine Kids' Club receives several hundred applications prior to the beginning of summer camp. For this reason you should turn in your application AND reference letters as soon as possible. Please be aware that returning camp staff members will have seniority. Other applications will be reviewed on a first come first serve basis. Once your application has been reviewed, one of two things will happen. You will either receive a call to set-up an interview, or your application will be saved in file for future reference and hiring purposes due to the limited positions available. While Sunshine Kids' Club provides a fun and exciting work environment, Sunshine directors and senior staff have high expectations for all employees. You will be expected to represent our company in a professional and responsible manor. We rely heavily on your daily attendance to keep all campers safe and to keep the camp running smoothly. If you cannot commit to working at camp Monday-Friday for the duration of the summer, Sunshine is not the camp for you. This of course excludes the one week of vacation each staff member is allowed to take. Please take these expectations into consideration before submitting your application.

**ALL APPLICATIONS MUST BE TURNED IN
ON OR BEFORE APRIL 1ST!!!**



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175 Klee Mill Road, Sykesville, MD 21784 (410) 549-0844
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REQUEST FOR REFERENCE

Name of Applicant: _____ has given your name as a reference for applying for a position as _____ at Sunshine Kids' Club children's summer camp.

We are seeking mature dependable staff that has experience in working with and a sincere appreciation of children, who work well with others, who enjoy outdoor living, and who are flexible. It is imperative that staff members be able to live and work in a close community for an extended period of time. Recommendations from references weigh heavily in the hiring process; your careful consideration of this applicant is greatly appreciated.

Information on Person Supplying Reference

Name _____ Day Phone _____
Address _____

In what capacity do you know the applicant? _____

How long have you known the applicant? _____

In the event that we would like to contact you for further information regarding this applicant:

___ Please call ___ Day phone number listed above ___ Other number _____

___ Email: _____

Thank you for your time in completing this information.

What are the applicant's particular strengths for this position?

What are the applicant's weaknesses?

Describe the applicant's interpersonal relations:

Describe how the applicant relates to children:

How does the applicant handle conflict? How does the applicant handle stress?

Describe the applicant's emotional maturity:

Sunshine Kids' Club takes a strong stand on smoking and no-tolerance policy against the use of alcohol or illegal drugs when employed. Do you feel that the applicant would have difficulty in adapting to and living with strict policies on these issues? ___ If yes, why?

Page 2 Request for Reference:

Are you aware of any problems or conditions that may interfere with the applicant's ability to care for children or that in any way endanger the children in the applicant's care, such as substance abuse, mental illness, emotional disturbance, or a history of physical or sexual abuse of children?

Do you know of any other reason this individual should not be placed in a position of responsibility with children?

Would you place your own child in the care of this individual? _____ Why or why not?

If you ran a summer camp and were looking to hire the very best of the best in mature, dynamic, responsible camp counselors, would you hire this individual? _____ Why or why not?

Do you know of any other reason this individual should not be placed in a position of responsibility with children?

Would you place your own child in the care of this individual? _____ Why or why not?

If you ran a summer camp and were looking to hire the very best of the best in mature, dynamic, responsible camp counselors, would you hire this individual? Why or why not?

Please rate the applicant by checking the appropriate box:

	Poor	Below Average	Average	Above Average	Superior
Physical Stamina					
Personal appearance & cleanliness					
Tactful					
Cooperative					
Cheerfulness & Warmth					
Respects Authority					
Ability to communicate with others					
Flexibility & Adaptability					
Sense of Humor					
Works well with others, is tolerant of others					
Takes Initiative					
Dependability					
Altruistic: puts the welfare of others above their own					

Please make any additional comments that you feel would help us to determine if this individual is a suitable candidate for employment at the Sunshine Kids' Club camp on an attached sheet of paper.

Signature _____ Date _____

Thank You!

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